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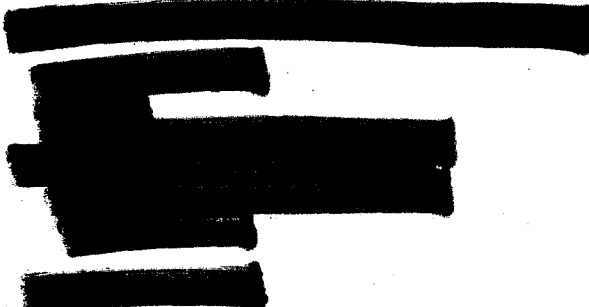
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United States Senate

COMMITTEE ON HEALTH, EDUCATION,
LABOR, AND PENSIONS

WASHINGTON, DC 20510-6300

April 13, 2005



We are contacting you concerning the Ryan White Planning Council for the [redacted] Eligible Metropolitan Area (EMA). The U.S. Senate Committee on Health, Education, Labor and Pensions (Committee) has jurisdiction over matters relating to the Ryan White CARE Act (CARE Act) and is working toward reauthorization of the program during the 109th Congress. In order to adequately assess this program, the Committee is reviewing various aspects of the CARE Act. It is our hope that you can assist us with a better understanding of the operations of the program and specifically assist us with matters relating to Title I spending.

The purpose of this letter is to request information on the [redacted] Title I Planning Council. The request seeks to gain a better understanding of the relationship that exists between the Planning Council members and the grantees. Please provide the Committee with the following information:

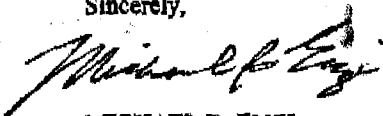
1. the names, affiliations, and contact information for all Planning Council members who have served during the past five years, grouped by year in which they served.
2. the names of the grantees who received grants from the Planning Council during the past five years, including their addresses, phone numbers and contact person(s), grouped by the year in which they received grants.
3. a list of any individuals who served on the Planning Council, or committee of the Planning Council, and who also worked with a grantee who received grants during the past five years, grouped by the year in which the grant was received.
4. if there are any individuals who served on the Planning Council, or committee of the Planning Council, and who also worked with a grantee who received grants during the past five years, please provide a copy of the minutes of the Planning Council meeting wherein the grant was approved. Also, please provide an explanation of how any potential conflicts of interest, if any, were addressed.
5. a copy of the policy of the Planning Council that addresses potential conflicts of interest.

[REDACTED]

The Committee can work with you to address any perceived confidentiality concerns with regard to any information requested above and ensure that the information is kept confidential and under executive seal. However, we do not anticipate this as a problem, as we do not see how merely providing names of individuals participating in either the Planning Council or with a grantee necessarily implicates confidential health information.

We request that you provide this information to the Committee on an expedited basis, no later than Wednesday, April 20, 2005. Materials may be sent to the United States Senate, Committee on Health, Education, Labor, and Pensions, 835 Hart Senate Building, Washington, D.C. 20510 or faxed to (202) 228-0934. Thank you for your cooperation with this matter. Please do not hesitate to contact Kori Forster, (202) 224-7117, if there are questions or if we may be of further assistance.

Sincerely,



MICHAEL B. ENZI
Chairman

MICHAEL B. ENZI, WISCONSIN, CHAIRMAN

JUDY SHERIDAN, NEW HAMPSHIRE
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COMMITTEE ON HEALTH, EDUCATION,
LABOR, AND PENSIONS

WASHINGTON, DC 20510-8210

KATHARINE BALCH, MEDICAL STAFF DIRECTOR
J. MICHAEL GIBSON, MEDICAL STAFF DIRECTOR AND CHIEF EDUCATOR

<http://help.senate.gov>

April 14, 2005

[REDACTED]

Based on our random selection of Eligible Metropolitan Areas (EMA), we would like the [REDACTED] to provide us with the information requested in our letter dated April 13, 2005, along with the following:

A list of the individuals involved in the external review process, their affiliations, and information on the organization that submitted the request for proposal (RFP) to which the contract/grant was awarded

Please add this information to the list of 5 items that we have requested for delivery on April 20, 2005.

Sincerely,



MICHAEL B. ENZI
Chairman